



Humphrey Funeral Home
A.W. Miles - Newbigging Chapel Limited

For the family to consider . . .

Many of our families frequently inquire about additional services desired at a visitation, funeral, memorial service or graveside service.

To respond to this request, Humphrey-Miles-Newbigging has compiled this pamphlet to inform our families of these options.

These services are acquired, and payment disbursed, by Humphrey-Miles-Newbigging staff on behalf of the family. This is done as a convenience and to relieve the family from any added burden. These amounts are added to the family account.

Should you be interested in any of these services, I do hope you will find this pamphlet to be helpful and informative.



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To the Families We Are Privileged to Serve . . .

We, at Humphrey-Miles-Newbigging, take great pride in the services we perform, and the honour each individual family entrusts to us.

It is both our policy, and our tradition, to ensure that we provide the best possible services, and meet the individual needs of the families we serve.

There is nothing better, or more important, than being part of our community; one that shows respect, admiration and kindness for one another. We are proud to call you neighbour.

It is my sincere hope that you find my colleagues to be helpful, understanding, and comforting in your time of need. It is also my hope that you find our facility to be accommodating to your specific needs.

Should you have any questions or concerns, or if I may assist you in any manner, please do not hesitate to contact me.

Sincerest regards,


Bruce T. Humphrey
President





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We invite you to tour our facilities . . .

We at Humphrey-Miles-Newbigging pride ourselves for our home-like atmosphere while maintaining the warmth of the Williamsburg era.

Two of our rooms are depicted below.





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Helping You With The Newspaper Notice

The following are some preliminary thoughts when writing a newspaper notice:

Customs and traditions for placing and writing a newspaper notice may vary depending on your religious affiliation, ethnic background, or even regionally. Below is a general guideline to help you.

Provide full name, age, date of death and place of death.

Consider including education, military service, career information, community involvement, church affiliation, memberships, etc. You may also want to tell of some of their accomplishments, great passions, or favourite activities.

List surviving family members and then predeceased relatives (if desired).

Your Funeral Director from Humphrey-Miles-Newbigging will insert the visitation and service information.

Lastly, mention any charities for which you wish people to make donations. You might also want to mention any people or groups that you wish to thank publicly for care given. You could also include a special quote or prayer.



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May we suggest . . .



A Pianist, Organist, or Soloist



*A Harpist Playing in the
Background During the
Visitation*



*Police Escort from Funeral Home
to Place of Service and Interment*



*Videotaping of the Funeral
Service*



*Bagpiper at the Funeral Service
Interment*



Memorial Release of Doves or at the Place of





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Post Reception, Catering Service

See appropriate pages within this booklet

Veterans Information

Should you bring any war medals, we will clean them and provide a booklet detailing each Canadian medal, complete with a full-colour photo, at no charge.

Family Care

As part of our services to you, our Family Care Director will contact you to deliver your package. This service is provided without charge, and its' sole purpose is to help survivors resolve some of the practical matters encountered after death. The Director will assist with applications for survivor benefits, Canada Pension benefits, life insurance benefits, as well as cancellation of health insurance.

Bereavement Services

Our bereavement services department provides several free services to anyone who can benefit. We have a lending library of more than 500 volumes on grief and bereavement, as well as several practical and supportive brochures. Many individuals find comfort in meeting with like-minded people in support groups. These groups are available in the City of Toronto, and information can be obtained from our office.

Assistance Guide

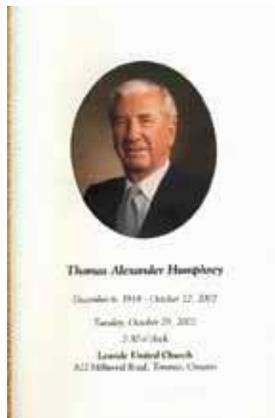
The Assistance Guide was created from a desire to offer support to the grieving community. Our focus has been to present a combination of basic educational materials about the grieving process, and reliable resource and referral information to assist you at a time when details are very difficult to obtain. The complimentary Guide is available to each family we are privileged to assist.





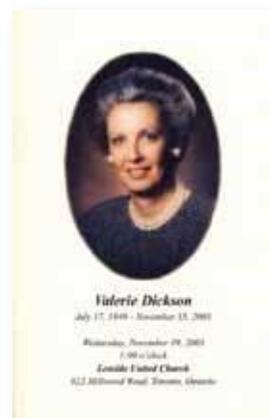
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A.W. Miles - Newbigging Chapel Limited



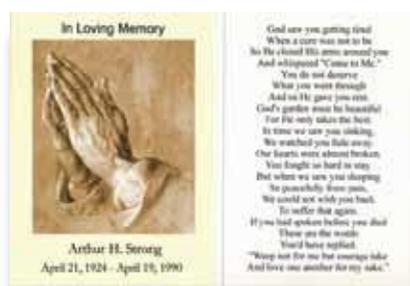
Orders of Service

We can assist you with the creation of an Order of Service for distribution to guests attending a service. Whether it be a one-page document, or multiple pages, we will work with you and your clergy. This document may include a photo of the deceased, a landscape, a symbol from a Fraternal or service organization; as well as information pertaining to the family and the funeral service itself.



Memorial Cards

We have a selection of memorial cards and verses, or you may wish to use a photo of the deceased and a favourite poem. Whatever your wish, we can accommodate.



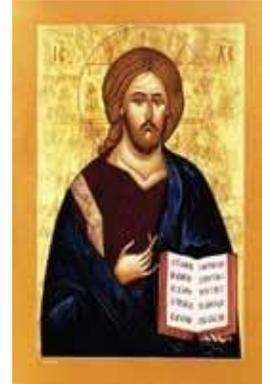


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Religious and/or Non-Religious Services
Our firm can assist with any non-religious services, or services of any religious belief. We can accommodate many of your needs for services, such as shown on this page for the Eastern Orthodox Religion.

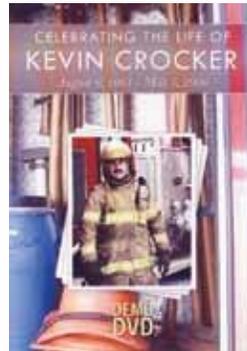




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DVD Tributes

DVD tributes consist of 40 photographs, three songs, and five captions. Once produced, the DVD can be played during visitation and/or the funeral service. Again, our staff would be more than pleased to work with you.



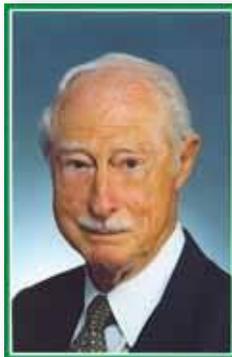
Viewing Screen in our Chapel *We have a large screen in our chapel where a family could show a DVD or still photos during the funeral service.*

Web-Site

Our newly re-designed web-site provides a multitude of information. In addition, your friends and family will be able to leave condolence messages, confirmation of charitable donations and tributes.



Portraits *Should you wish, we can take a favourite photo and produce a framed portrait or framed photograph for display during the visitation or service. There are various sizes for each, and our staff would be pleased to assist you with your choice.*





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One of the very unique features offered to you at Humphrey-Miles-Newbigging is the Rosedale Room, the Leaside Room, or both rooms for receptions.

All food is provided by reputable, fully insured caterers, and staffing is provided by qualified Humphrey-Miles-Newbigging staff.

Our Rooms



The Rosedale Room

Accommodating maximum of 60 people



The Leaside Room

Accommodating maximum of 25 people

Both Rooms

For receptions accommodating 60 to 120 people



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The Room Charges Include

Use of the lounge of your choice, or both, for 2 hours

Provision of coffee, tea, soft drinks, juice and bottled water

Sufficient staff to serve refreshments

Use of white linen tablecloths for serving coffee tables

Food arranged by the caterer and placed on buffet tables by our hostess(es)

Use of china cups and saucers, tea plates and silver service

Additional Charges

Professional catering staff (black tie attire) could be retained by own firm. We could also prepare a more extensive menu, should the assortment on the following pages not meet your needs.

Our Alcohol Service Policy

We are obligated by the Liquor Act of Ontario to monitor and control the amount of alcohol served to, and consumed by, all patrons attending functions at our facility. We are also obligated to refrain from serving to minors and to ensure no alcohol comes into the hands of minors.

We therefore reserve the right to refuse service of alcohol to any patron we believe has consumed an immoderate quantity of alcohol, or to any minor, or to any person we believe may supply that alcohol to a minor.

As any violation of the law may result in charges against both this establishment and any patron, we ask that you please observe the law.

We appreciate your understanding.



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Deluxe Assortment

Fresh tea sandwiches, including, chicken salad, egg salad, salmon salad, asparagus rolls; fresh crudité's with dip; an assortment of cheese with crackers; fresh fruit with dip; assorted pastries and cookies



Complete Assortment

A lighter lunch consisting of our fresh tea sandwiches; fresh crudité's with dip; assorted pastries and cookies

Sandwiches and Sweets

Our selection of fresh tea sandwiches and open-faced sandwiches; assorted pastries and cookies



Cheese and Fruit

Fresh, seasonal fruits, including strawberries, pineapple, cantaloupe and honeydew with dip; assorted cheeses, including cheddar, havarti

Continued...



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Assorted Sandwiches



Cheese or Fruit



Assorted Pastries

Cookies

An assortment of warm, freshly made cookies



Fresh Crudités



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Off-Site Receptions

We can assist client families with reception arrangements in their homes, churches or at other sites. We have taken the liberty to prepare quotations for four off-site premises that would possibly be available for receptions. They are: The Granite Club, Vaughan Estates, McLean House and the Boulevard Club.

Please be aware that charges for the following will be added to your account for off-site receptions:

Reception Facility

Food

Non-alcoholic beverages

Alcoholic beverages

Staffing

Rentals

(including cups, saucers, plates, cutlery, serving utensils, coffee urns, teapots, cream and sugar, linens, etc.)

The charges incurred for the above will vary, dependent on the length of the reception, the number of guests at the reception, and the limitations of the dishes, tables, etc. at the reception facility.